

JOHNS HOPKINS
U N I V E R S I T Y

RETIREE HANDBOOK

Faculty, Staff & Retiree Programs

INTRODUCTION, FSRP CONTACT INFORMATION

The Office of Faculty, Staff and Retiree Programs (FSRP) was established in 1992 to help recognize retired faculty and staff as valued members of the Hopkins community. This handbook contains a description of the services for which retirees are eligible.

Table of Contents

FSRP Staff Contact Information.....	pg 2
Retiree ID Card, Email Account	pg 3
Benefits.....	pg 4
Retiree Privileges.....	pg 5-8
Special Events and Discounts.....	pg 8-9
Other Opportunities.....	pg 10

FSRP Staff

Jeff Pratt.....*jeffpratt@jhu.edu*
Director 410-516-6060

Jacklyn Coe.....*jcoe@jhu.edu*
Administrative Secretary 410-516-6060

Faculty, Staff and Retiree Programs
Office of Work, Life and Engagement
1101 E. 33 Street
Suite C100
Baltimore, MD 21218
443-997-6060 / 443-997-6609 (fax)
<http://hr.jhu.edu/fsrp>

RETIREE ID, EMAIL ACCOUNT

Retiree Identification Card

FSRP issues a wallet-size, laminated ID card to newly retired JHU faculty and staff for use when accessing certain benefits and privileges. To receive your card, contact Jacklyn Coe.

Retiree Email Accounts

FSRP will be using email more often to contact retirees about programs and services, including sending the retiree newsletter, *PrimeTime News*. Retirees who are interested may establish and maintain a Johns Hopkins University email account after retirement. A Johns Hopkins email account is not necessary to receive updates. To set up a JH email, follow the instructions listed below. Contact FSRP for initial assistance or questions.

1. Go to **www.jhu.edu**
2. In the search box on the top right side of the homepage, enter your first and last name, click the button for people, and click search or hit enter
3. MyJH page comes up. Copy down your **login ID**. Click on **“sign in”** on the left side of the page.
4. Click **“first time JHED users click here.”**
5. Enter your JHED LOGON ID (LID) and select **“continue.”**
6. Enter a new password and confirm it, enter **Date of Birth** (mm/dd/yyyy) and **last five digits of SSN** (xxxxxx). Click **“continue.”**
7. The message, **“password has been set”** will appear
8. Select, **“back to log in.”**
9. Enter your JHED ID and the password you created
10. Click on **MY JHED** tab, select either **“click here to activate your JHEM account”** or **“Request an Email account.”**
Submit request. Allow 24 hours.

After 24 hours, go to www.jhu.edu, search for yourself, and log in. Use the **“email”** tab to check and send messages. Contact the JH Helpdesk at 410-516-4357 for further technical assistance.

BENEFITS INFORMATION

For information about health care, pension or retirement benefits, contact the providers listed below or the JHU Office of Benefits Services at www.benefits.jhu.edu, benefits@jhu.edu or 410-516-2000. For questions about health care billing, call CONEXIS at 1-877-722-2667.

Medical

CareFirst Blue Cross/Blue Shield1-871-691-5856
Medco Prescription Plan1-800-336-3862
EHP Classic.....410-424-4450

Dental

CareFirst Blue Cross/Blue Shield1-877-691-5856
CIGNA1-800-244-6224
United Concordia.....1-866-357-3304

Pension

Prudential (support staff plan).....1-877-778-2100

Retirement

American Century.....1-800-345-2021
Fidelity1-800-343-0860
TIAA-CREF1-800-842-2776
VALIC1-800-448-2542
Vanguard1-800-523-1188

Long-term care

CNA.....1-800-528-4582

RETIREE PRIVILEGES

PrimeTime News

FSRP produces and mails a quarterly newsletter, *PrimeTime News*, to all Johns Hopkins University retirees. Each issue features event announcements, news, updates on retiree benefits and services and other happenings from Hopkins.

Tuition Remission

Retirees are eligible for 100% remission on credit courses, 80% on non-credit, personal enrichment courses and 25% remission on private instruction at the Peabody Institute. Retiree spouses, same sex domestic partners and dependent children are eligible for 50% remission for credit and noncredit courses; 25% for private instruction at the Peabody.

The maximum amount per calendar year for part-time study only is \$5,250 per family; \$2,625 for dependents. Courses must be offered by one of the university's academic divisions.

Completed remission forms are needed prior to registration. Go to <http://benefits.jhu.edu/EduBenefits/tuitionRemission.cfm> for forms and instructions, or call the Education Assistance Benefits Office at 443-997-6890. The process can be completed by mail, online, or in person at the Benefits Service Center.

Osher Lifelong Learning Institute at Johns Hopkins

Johns Hopkins University retirees and their spouses are invited to become members of the Osher Lifelong Learning Institute at Johns Hopkins University, a program for retired and semi-retired men and women pursuing intellectual enrichment, rewarding cultural and social opportunities and a stimulating atmosphere in which to develop new friendships.

Programs are offered at the Grace United Methodist Church in Baltimore, the Johns Hopkins Columbia Center, and the Montgomery County Center. JHU retirees are eligible to receive 50% remission for annual membership dues; spouses of retirees are eligible for 25% remission for annual dues.

For information, visit <http://osher.jhu.edu> or call 410-516-9719.

RETIREE PRIVILEGES

Welch Medical Library

JHU retirees have privileges at the Welch Medical Library. Some electronic services require a JHED ID and password. To obtain a JHED ID, follow the instructions 1 through 7, on page 3 for setting a retiree email account. Visit the Welch Medical Library online at www.welch.jhu.edu or call 410-955-3411 for more information on available services.

Sheridan Libraries and JHU Museums

JHU retirees are eligible to retain some of the same privileges at the Milton S. Eisenhower Library as prior to retirement. A photo ID is required to enter the library, and you must present your retiree identification card at the circulation desk on the main level of the library. Some electronic services are also available. For a tour or list of available services, visit the MSE Library online at <http://www.library.jhu.edu> or call 1-800-315-1947.

JHU Museums

Retirees may receive discounts on tours at the Evergreen Museum and Library, located at 4545 North Charles Street in Baltimore and the Homewood Museum on the Homewood Campus. For information and upcoming events, go to www.museums.jhu.edu or call 410-516-0341 for the Evergreen or 410-516-5589 for the Homewood Museum. Volunteer docents are also needed at both, and training is provided.

Johns Hopkins Maryland and Delaware Tags

In-state residents can purchase MD or DE license tags with the Hopkins seal at a cost of \$10 for Delaware tags and \$35 for Maryland tags. For information or an order form, call Alumni Relations at 1-800-548-5481 or locally, 410-516-0363.

RETIREE PRIVILEGES

Johns Hopkins Travel

Retirees are eligible for travel discounts when travel is booked through the Johns Hopkins Travel Center. You may also be eligible for AARP or other senior discounts. For more information call 1-800-492-5916 or e-mail premiertravel@bcdtravel.com.

Johns Hopkins Club

Retired faculty and staff are invited to join the Johns Hopkins Club. The university's alumni club provides a place on the Homewood Campus to gather, dine and socialize. For more information, go to www.jhu.edu/jhuclub or call 410-235-3435.

Wilmer Optical

Retirees and family members are eligible for 15% discount on prescription eyewear, frames, lenses and lens treatments; 10% off non-prescription sunglasses and 5% off contact lenses for a six month supply or more. Retirees can also receive a discount of \$500 off per eye on any laser correction procedure. Call 410-955-9373 for information and list of locations.

Recreation Center Membership

Retired faculty, staff and domestic partners may obtain annual membership for the O'Connor Recreation Center on the Homewood Campus for rate of \$180 per person. To obtain a domestic partner membership, the retiree must become a member. ID card required. Go to <http://web.jhu.edu/recreation> or call 410-516-7490 for more information.

RETIREE PRIVILEGES

The Johns Hopkins University Press

Retired faculty and staff are eligible for 25% discount on Hopkins Press books. To place an order online, use the 3-letter code, 'JAY,' for discounts. Use the same code to order by phone. Be sure to tell the customer service representative that you are a retiree and they will apply the discount. For information, visit <http://www.press.jhu.edu> or call 410-516-6956.

Lacrosse Tickets

Complimentary tickets to all Blue Jays regular season home games are available to retirees upon request, starting in February. ID required. Tickets must be picked up at the White Athletic Center. Call 410-516-7490.

SPECIAL EVENTS AND DISCOUNTS

Attractions, Promotional Offers

FSRP offers discounts to amusement parks, local attractions and vacation destinations. Call 410-516-6060 for details or visit <http://hr.jhu.edu/fsrp> and click on Special Events and Discounts. Offers vary, but generally include the following:

- **Anheuser-Busch Theme Parks** - discounts on admission
- **B & O Railroad Museum** - discounts on admission
- **Baltimore Symphony Orchestra** - discounts and group offers
- **Caesars Pocono Resorts** - discounts on romantic and family get-away packages
- **CruiseOne** - Discounts on leading cruise lines

SPECIAL EVENTS AND DISCOUNTS

Attractions, Promotional Offers

- **Hershey Park, Dutch Wonderland** - discounts on admission
- **Hippodrome Theatre/France Merrick Performing Arts Center** - discounts on show tickets
- **Hopkins Symphony Orchestra** - discounts on admission
- **Jos. A. Banks Clothiers** - 20% discount with Hopkins ID
- **Kings Dominion, VA** - discounts on admission
- **Maryland Zoo in Baltimore** - discounts on admission
- **National Aquarium in Baltimore** - discounts on admission
- **Six Flags America, MD and Six Flags Great Adventure, N.J.** - discounts on admission
- **Universal Studios Fan Cub** - discounts at both Universal Studio locations in Orlando, FL and Hollywood, CA

Computers

Apple

Call 1-800-MY-APPLE or go to <http://store.apple.com/us-hed>

Dell

Call 1- 888-987-3355 or go to www.jhu.edu/purchasing/dell.html

Social Events

Reunite with friends and former colleagues at university-wide activities such as the annual JHU Picnic, Hopkins Night at Camden Yards and Ripken Stadium, Hopkins Weekend at Six Flags, MD and Hopkins Day at Six Flags, NJ.

FSRP also organizes retiree trips, luncheons and an annual winter holiday reception. Look for announcements in each issue of *Prime-Time News* or go to <http://hr.jhu.edu/fsrp> - the FSRP website.

OTHER OPPORTUNITIES

Volunteer

In addition to rewarding and interesting community service projects, JHU retiree volunteers are also needed in our office to help with mailings, light clerical work and staff events such as the American Red Cross Blood Drives, which are held five times a year on the Homewood campus. To offer your services, please contact FSRP at 410-516-6060.

Employment

If you would like to work at the university on a temporary, casual, or limited basis, you may apply at any of the Divisional Human Resources offices. You may also contact FSRP to have your name added to the list of retirees interested in occasional paid part-time work.

NOTES

Updated November 2009
Faculty, Staff and Retiree Programs